

# Tully Hose Co. No. 1

Standard Operating Guidelines

## **RADIO PROCEDURES**

Guideline # TF-309 – Rev.1

### **PURPOSE:**

This is to establish the guidelines for the personnel of the Tully Fire Department for the use of portable and mobile radios. The usage of such devices will comply with the regulations of the Federal Communications Commission (FCC), Tully Fire District, and the Onondaga County Department of Emergency Management .

### **PROCEDURES:**

The use of the radio is an important means of communication at an incident. It allows the user to report findings back to the incident commander (IC), and it allows other members operating at the scene to remain aware of the situation. Each person on a team operating at an incident should have a radio. Use of the radio should follow these general guidelines:

- 1) Radio transmissions shall be clear, concise, necessary, and in a manner commensurate with the operation.
- 2) All messages received should be repeated by the receiving party to ensure accuracy of the transmission.
- 3) Personnel should listen before transmitting to ensure that the frequency is clear.
- 4) Personnel should wait 3 seconds for the radio to key up before transmission of a message.
- 5) Think about what you are going to say prior to using the radio.
- 6) Don't shout and keep your voice calm.
- 7) Make sure all pagers are turned off when transmitting to prevent feedback.
- 8) When transmitting a message to Fire control, be sure to include incident address (Tully Engine 14 is responding to....)

### **FIREGROUND OPERATIONS**

Fire Control will issue a TACK channel that should be used on the scene. This will allow for personnel operating at an incident to communicate with the IC. In some situations, a secondary Fire ground channel may be requested including multiple alarms in the district where additional radio traffic would adversely impact the safety of the firefighters. A fireground channel shall also be requested for any incident where mutual aid resources will or could be summoned to the scene including, but not limited to, structure fires, brush/grass fires and multiple vehicle accidents.