

# TULLY JOINT FIRE DISTRICT

Minutes of the Organizational Meeting held by the Tully Fire District Tully, New York on January 4, 2022, at 7:00 p.m. at the Tully Fire Station, 1 Railroad Street, Tully, New York at which time the following members were in attendance:

Commissioners:

Gary Malone  
Edward Wortley  
Jeffrey Rothery  
Daniel Cooter  
Craig Clemons

Also Present: Cheryl Wayne, Ben Bibik, Chief Frank Speziale, David Battle,

The meeting was opened with the Pledge of Allegiance.

The meeting was run by Secretary Cheryl Wayne at 7:00 PM.

**1. Election of Officers** Nominations for Chairman were considered.

Commissioner Wortley nominated Commissioner Malone. Commissioner Rothery seconded the nomination. There were not any other nominations.

The motion was unanimously approved.

Commissioner Malone is the chairman of the Board of Fire Commissioners for 2022 and he then proceeded to take over the meeting.

A motion was made by Commissioner Cooter and seconded by Commissioner Clemons to nominate Commissioner Rothery as Deputy Chairman. The motion was unanimously approved.

**2. Appointment of Secretary/Treasurer** A motion was made by Commissioner Wortley and seconded by Commissioner Clemons to appoint Cheryl Wayne as Secretary/Treasurer with yearly compensation approved at \$12,000.00. The motion was unanimously approved.

**3. Swearing in of Officers:** The chief officers were sworn in tonight by Judge Gary Malone. They are Car 1- Frank Speziale and Car 2- David Battle. Car 3- Dan Graves was not present and will be sworn in at our January meeting.

Commissioner Malone swore in Cheryl Wayne as Secretary/Treasurer and Craig Clemons as Commissioner.

The Tully Hose Company will not be holding their Installation Banquet this year.

**4. Appointment of Official Newspaper** A motion was made by Commissioner Malone seconded by Commissioner Cooter to approve The Post Standard as our official newspaper. The motion was unanimously approved.

**5. Appointment of Official Financial Institution** A motion was made by Commissioner Rothery seconded by Commissioner Wortley to approve NBT Bank for our checking account and New York Class for our Reserve Accounts. The motion was unanimously approved.

**6. Appointment of Attorney** A motion was made by Commissioner Cooter seconded by Commissioner Malone to approve Stokes and Levy as our attorney. The motion was unanimously approved.

**7. Appointment of Accounting Firm** A motion was made by Commissioner Malone and seconded by Commissioner Rothery to approve the Bonadio Group as our Accounting Firm. The motion was unanimously approved.

**8. Dates for 2022 Regular Monthly Meetings:** A motion was made by Commissioner Malone and seconded by Commissioner Wortley for monthly meetings to be held on the following dates at 7:00 PM. The dates are January 20, February 24, March 24, April 21, May 19, June 23, July 21, August 18, September 22, October 20, November 17, and December 15, 2022. Meetings will be held at the Tully Fire Station, 1 Railroad Street, Tully, NY 13159.

**9. Insurance** A motion was made by Commissioner Malone seconded by Commissioner Wortley to approve Reagan Agency as our insurance carrier at this time. The motion was unanimously approved.

**10. Reaffirm the District Policies (Investment and Procurement)** A motion was made by Commissioner Wortley and seconded by Commissioner Cooter to accept our current policies. The motion was unanimously approved.

**11. Physical Exams:** A motion was made by Commissioner Malone and seconded by Commissioner Clemons to approve Dr. James Edinger and Loretta Edinger as our department physician. The motion was unanimously approved.

**12. By-laws:** A motion was made by Commissioner Cooter and seconded by Commissioner Wortley to approve the Tully Hose Company By-laws as currently written. Motion was unanimously approved.

**13. Appointments of Committees:**

Insurance- Commissioners Malone and Cooter

Laws and Policies- All Commissioners

Building- Commissioners Rothery and Wortley

Truck Committee- Commissioner Rothery

Grants- Commissioners Rothery and Malone

Apparatus/Equipment Committee- Commissioner Rothery

Tully Hose Company #1 Liason- Commissioner Clemons

A motion was made by Commissioner Cooter and seconded by Commissioner Wortley to approve the committees. The motion was unanimously approved.

**14.** A motion was made by Commissioner Rothery and seconded by Commissioner Cooter for The Fire District to maintain membership in the Central Region Fire District Association, NFPA and the International Codes Council.

**15.** A motion was made by Commissioner Cooter and seconded by Commissioner Clemons to approve:

- The Service contract for the copier with Toshiba Business Solutions
- Renewal of the registration of the domain name for the district web page
- The yearly contracts and maintenance agreements for our equipment.
- Maintenance Agreements with Ben Bibik as our computer maintenance specialist.

The motion was unanimously approved.

**16.** A motion was made by Commissioner Wortley and seconded by Commissioner Clemons to authorize the treasurer to pay in advance the following claims:

- National Grid for heat and lights payments
- Verizon for telephone payments
- Time Warner Cable
- Fuel Expenses
- Postmaster for postage and shipping expenses and any other recurring monthly invoices.

The motions were unanimously approved.

**17.** All records and receipts recorded by the Tully Joint Fire District Secretary/Treasurer are available for inspection in the Commissioner's office at any time.

**18.** A motion was made by Commissioner Cooter and seconded by Commissioner Rothery to approve appointing Cheryl Wayne, as secretary, the FOIL (Freedom of Information Law) Request Officer for the District. The motion was unanimously approved.

Commissioner Wortley made a motion to adjourn at 7:20 PM, seconded by Commissioner Rothery. The motion was unanimously approved.

Respectfully submitted,

Cheryl Wayne