

TULLY JOINT FIRE DISTRICT

Minutes of the Organizational Meeting held by the Tully Fire District Tully, New York on January 8, 2024, at 6:00 p.m. at the Tully Fire Station, 1 Railroad Street, Tully, New York at which time the following members were in attendance:

Commissioners:

Gary Malone
Edward Wortley
Jeffrey Rothery
Daniel Cooter
Craig Clemons

Also Present: Cheryl Wayne, Ben Bibik, Chief David Battle, Dan Graves, Dave Prince, Joe Nemier

The meeting was opened with the Pledge of Allegiance.

The meeting was run by Secretary Cheryl Wayne at 6:00 PM.

1. Election of Officers Nominations for Chairman were considered.

Commissioner Wortley nominated Commissioner Malone. Commissioner Clemons seconded the nomination. There were not any other nominations.

The motion was unanimously approved.

Commissioner Malone is the chairman of the Board of Fire Commissioners for 2024 and he then proceeded to take over the meeting.

A motion was made by Commissioner Wortley and seconded by Commissioner Cooter to nominate Commissioner Rothery as Deputy Chairman. The motion was unanimously approved.

2. Appointment of Secretary/Treasurer A motion was made by Commissioner Wortley and seconded by Commissioner Cooter to appoint Cheryl Wayne as Secretary/Treasurer with yearly compensation approved at \$12,000.00. The motion was unanimously approved.

3. Swearing in of Officers: The chief officers were sworn in tonight by Judge Gary Malone. They are Car 1- David Battle and Car 2- Dan Graves and Car 3- Joe Nemier.

Commissioner Malone swore in Cheryl Wayne as Secretary/Treasurer and Edward Wortley as Commissioner.

4. Appointment of Official Newspaper A motion was made by Commissioner Malone seconded by Commissioner Cooter to approve The Post Standard as our official newspaper. The motion was unanimously approved.

5. Appointment of Official Financial Institution A motion was made by Commissioner Cooter seconded by Commissioner Rothery to approve NBT Bank for our checking

account and New York Class for our Reserve Accounts. The motion was unanimously approved.

6. Appointment of Attorney A motion was made by Commissioner Malone seconded by Commissioner Rothery to approve Stokes and Levy as our attorney. The motion was unanimously approved.

7. Appointment of Accounting Firm A motion was made by Commissioner Malone and seconded by Commissioner Wortley to approve D’Arcangelo & Co., CPA as our accounting firm. The motion was unanimously approved.

8. Dates for 2024 Regular Monthly Meetings: A motion was made by Commissioner Cooter and seconded by Commissioner Clemons for monthly meetings to be held on the following dates at 7:00 PM. The dates are January 18, February 15, March 14, April 25, May 14, June 20, July 18, August 22 (budget workshop to be held at 6:00 PM), September 19, October 15 (public budget hearing followed by regular meeting), November 21, and December 17, 2024. Meetings will be held at the Tully Fire Station, 1 Railroad Street, Tully, NY 13159.

9. Insurance A motion was made by Commissioner Malone seconded by Commissioner Cooter to approve Reagan Agency as our insurance carrier at this time. The motion was unanimously approved.

10. Reaffirm the District Policies (Investment and Procurement) A motion was made by Commissioner Rothery and seconded by Commissioner Clemons to accept our current policies. The motion was unanimously approved.

11. Physical Exams: A motion was made by Commissioner Malone and seconded by Commissioner Cooter to approve Dr. Gianna Branca and Loretta Edinger as our department physician. The motion was unanimously approved.

12. By-laws: A motion was made by Commissioner Malone and seconded by Commissioner Clemons to approve the Tully Hose Company By-laws as currently written. Motion was unanimously approved.

13. Appointments of Committees:

Insurance- Commissioners Malone and Cooter

Laws and Policies- All Commissioners

Building- Commissioners Cooter and Wortley

Truck Committee- Commissioner Rothery

Grants- Commissioners Rothery and Malone

Apparatus/Equipment Committee- Commissioner Rothery

Tully Hose Company #1 Liason- Commissioner Clemons

Training Facility Committee – Commissioner Rothery and Malone

A motion was made by Commissioner Wortley and seconded by Commissioner Clemons to approve the committees. The motion was unanimously approved.

14. A motion was made by Commissioner Rothery and seconded by Commissioner Malone for The Fire District to maintain membership in the Central Region Fire District Association, NFPA and the International Codes Council.

15. A motion was made by Commissioner Rothery and seconded by Commissioner Malone to approve:

- The Service contract for the copier with Toshiba Business Solutions
- Renewal of the registration of the domain name for the district web page
- The yearly contracts and maintenance agreements for our equipment.
- Maintenance Agreements with Ben Bibik as our computer maintenance specialist.

The motion was unanimously approved.

16. A motion was made by Commissioner Wortley and seconded by Commissioner Cooter to authorize the treasurer to pay in advance the following claims:

- National Grid for heat and lights payments
- Verizon for telephone payments
- Spectrum
- Fuel Expenses
- Postmaster for postage and shipping expenses and any other recurring monthly invoices.

The motions were unanimously approved.

17. All records and receipts recorded by the Tully Joint Fire District Secretary/Treasurer are available for inspection in the Commissioner's office at any time.

18. A motion was made by Commissioner Rothery and seconded by Commissioner Cooter to approve appointing Cheryl Wayne, as secretary, the FOIL (Freedom of Information Law) Request Officer for the District. The motion was unanimously approved.

Commissioner Cooter made a motion to adjourn at 6:22 PM, seconded by Commissioner Malone. The motion was unanimously approved.

A motion was made by Commissioner Malone and seconded by Commissioner Cooter at 6:23 PM to go to Executive discussion with the 3 new Tully Hose Company Fire Chiefs. The motion was unanimously approved.

A motion was made by Commissioner Wortley and seconded by Commissioner Malone to adjourn executive session at 6:36 PM. The motion was unanimously approved.

Respectfully submitted,

Cheryl Wayne