

# **TULLY JOINT FIRE DISTRICT**

Minutes of the Organizational Meeting held by the Tully Fire District Tully, New York on January 6, 2025, at 5:30 p.m. at the Tully Fire Station, 1 Railroad Street, Tully, New York at which time the following members were in attendance:

## Commissioners:

Gary Malone  
Edward Wortley  
Jeffrey Rothery  
Craig Clemons  
Mike Bradley

Also Present: Cheryl Wayne, Ben Bibik, Chief David Battle, Dan Graves, Sue Prince, Joe Nemier, Frank Speziale

The meeting was opened with the Pledge of Allegiance.

The meeting was run by Secretary Cheryl Wayne at 5:40 PM.

### **1. Election of Officers** Nominations for Chairman were considered.

Commissioner Wortley nominated Commissioner Malone. Commissioner Rothery seconded the nomination. There were not any other nominations.

The motion was unanimously approved.

Commissioner Malone is the chairman of the Board of Fire Commissioners for 2025 and he then proceeded to take over the meeting.

Chairman Malone gave the Oath of Office to Michael Bradley as a new Fire Commissioner for 2025.

A motion was made by Commissioner Wortley and seconded by Commissioner Malone to nominate Commissioner Rothery as Deputy Chairman. There were no other nominations. The motion was unanimously approved.

**2. Appointment of Secretary/Treasurer** A motion was made by Commissioner Wortley and seconded by Commissioner Clemons to appoint Cheryl Wayne as Secretary/Treasurer with yearly compensation approved at \$18,000.00. The motion was unanimously approved.

**3. Swearing in of Officers:** The Tully Hose Company Chief Officers were given the Oath of Office tonight by Judge Gary Malone. They are Car 1- David Battle and Car 2- Dan Graves and Car 3- Joe Nemier.

Commissioner Malone gave the Oath of Office to Cheryl Wayne as Secretary/Treasurer.

**4. Appointment of Official Newspaper** A motion was made by Commissioner Clemons seconded by Commissioner Wortley to approve The Post Standard as our official newspaper. The motion was unanimously approved.

**5. Appointment of Official Financial Institution** A motion was made by Commissioner Rothery seconded by Commissioner Malone to approve NBT Bank for our checking account and New York Class for our Reserve Accounts. The motion was unanimously approved.

**6. Appointment of Attorney** A motion was made by Commissioner Malone seconded by Commissioner Bradley to approve Stokes and Levy as our attorney. The motion was unanimously approved.

**7. Appointment of Accounting Firm** A motion was made by Commissioner Malone and seconded by Commissioner Wortley to approve D’Arcangelo & Co., CPA as our accounting firm. The motion was unanimously approved.

**8. Dates for 2025 Regular Monthly Meetings:** A motion was made by Commissioner Rothery and seconded by Commissioner Clemons for monthly meetings to be held on the following dates at 7:00 PM. The dates are January 23, February 27, March 20, April 24, May 22, June 19, July 24, August 21 (budget workshop to be held at 6:00 PM), September 18, October 23 (public budget hearing followed by regular meeting), November 20, and December 18, 2025. Meetings will be held at the Tully Fire Station, 1 Railroad Street, Tully, NY 13159.

**9. Insurance** A motion was made by Commissioner Rothery seconded by Commissioner Bradley to approve Reagan Agency and ESIP as our insurance carriers. The motion was unanimously approved.

**10. Reaffirm the District Policies (Investment and Procurement)** A motion was made by Commissioner Malone and seconded by Commissioner Wortley to accept our current policies. The motion was unanimously approved.

**11. Physical Exams:** A motion was made by Commissioner Clemons and seconded by Commissioner Bradley to approve Tully Family Practice as our department physicians office. The motion was unanimously approved.

**12. By-laws:** A motion was made by Commissioner Malone and seconded by Commissioner Wortley to approve the Tully Hose Company By-laws as currently written. Motion was unanimously approved.

**13. Appointments of Committees:**

Insurance- Commissioners Malone

Laws and Policies- All Commissioners

Building- Commissioners Clemons and Wortley

Truck Committee- Commissioner Rothery

Grants- All Commissioners

Apparatus/Equipment Committee- Commissioner Rothery

Tully Hose Company #1 Liason- Commissioner Clemons

Training Facility Committee – Commissioner Rothery and Bradley

A motion was made by Commissioner Wortley and seconded by Commissioner Malone to approve the committees. The motion was unanimously approved.

**14.** A motion was made by Commissioner Malone and seconded by Commissioner Rothery for The Fire District to maintain membership in the Central Region Fire District Association, NFPA and the International Codes Council.

**15.** A motion was made by Commissioner Malone and seconded by Commissioner Bradley to approve:

- The Service contract for the copier with Toshiba Business Solutions
- Renewal of the registration of the domain name for the district web page
- The yearly contracts and maintenance agreements for our equipment.
- Maintenance Agreements with Ben Bibik as our computer maintenance specialist.

The motion was unanimously approved.

**16.** A motion was made by Commissioner Wortley and seconded by Commissioner Clemons to authorize the treasurer to pay in advance the following claims:

- National Grid for heat and lights payments
- Verizon for telephone payments
- Spectrum
- Fuel Expenses
- Postmaster for postage and shipping expenses and any other recurring monthly invoices.

The motions were unanimously approved.

**17.** All records and receipts recorded by the Tully Joint Fire District Secretary/Treasurer are available for inspection in the Commissioner's office at any time.

**18.** A motion was made by Commissioner Malone and seconded by Commissioner Rothery to approve appointing Cheryl Wayne, as secretary, the FOIL (Freedom of Information Law) Request Officer for the District. The motion was unanimously approved.

Commissioner Malone made a motion to adjourn at 6:05 PM, seconded by Commissioner Wortley. The motion was unanimously approved.

Respectfully submitted,

Cheryl Wayne